



Respectful

Responsible

Resilient

Reliable

Reflective

ACTION PLAN 2023 – 2024		Subject Area: Writing		
<p>Priority:</p> <ul style="list-style-type: none"> To embed Penpals scheme for handwriting across the school. To improve spelling across the school. To moderate assessment of writing across the school <p>Is this action plan a Whole School Key Development Plan Priority for 2023 - 2024? YES/NO</p>		<p>Year 2023 - 2024</p> <p>Lead person accountable for the plan: M. Dobson</p>		
Success criteria:	<p>Focus on outcomes. Specific, measurable impact on pupils.</p> <ul style="list-style-type: none"> To enable handwriting is consistently applied throughout all areas of the curriculum. To embed spelling shed scheme, so children are competent spellers at the end of each year. To ensure writing is successfully moderate so all staff have a clear understanding of expectation and delivery of curriculum. 			
Action (reference to T&L, L&M, Curriculum)	Lead person accountable for the action	Time Scale Start and End dates	Training/ CPD needs	Resources/ Costs/ Time
<u>Teaching & Learning</u>				
<ul style="list-style-type: none"> Whole school to complete ½ termly writing assessments from Pathways to write scheme and feeds into balance. 	MD/ CC/ LP	½ termly	Using balance to assess writing.	Balance and writing assessment checklist
<ul style="list-style-type: none"> Spelling is assessed in September, December, April and July using NFER Vernon spelling age. 	MD/ CC/ LP	½ termly		NFER spelling assessment
<ul style="list-style-type: none"> Weekly spelling lessons to follow Spelling Shed scheme 	MD and teaching staff		MD to lead September INSET	Spelling shed
<ul style="list-style-type: none"> Handwriting to take place 2 times per week, using penpals scheme and evidence in handwriting books for Y2 – Y6, penpals books for F1 – Y1. 	MD	2023 – 2024 academic year	Using penpals scheme	Management time and staff meetings.
<ul style="list-style-type: none"> Marking to reflect spelling errors and children to respond using pencil (KS1) or purple pen (KS2) 	MD/ CC/ LP	2023 – 2024 academic year		Management time



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Leadership & Management																		
<ul style="list-style-type: none"> ▪ Book scrutiny of writing books to moderate spelling impact within Pathways to Write scheme and scrutiny of foundation subjects to monitor handwriting impact. ▪ Learning walks to take place and in class support from MD ▪ Management to adapt current writing assessment checklist to fit with pathways to write objectives. ▪ Handwriting to progress throughout year groups and match letter formation of Little Wandle ▪ Monitor writing in books and working walls within the classroom via observations or drop ins. 	MD	MD/ CC/ LP	MD/ CC/ LP	MD and MR	MD/ CC/ LP	2023 – 2024 academic year	2023 – 2024 academic year.	2023 – 2024 academic year	Autumn 2023	2023 – 2024 academic year		MD management time	MD management time	<i>Cover for Y2 and Y6 needed if during school time.</i>	Little Wandle Phonics programme	Management time		
Curriculum																		
<ul style="list-style-type: none"> ▪ Embed spelling scheme across Y1 – Y6 using spelling shed. ▪ Explore interventions for those with spelling difficulties (in line with SENCo) 	MD	MD/ CC				2023 – 2024 academic year	2023 – 2024 academic year						MD to lead INSET in September	Spelling shed subscription	IDL subscription	Penpals intervention programme		

Monitoring				
Who	What	Where	When	External Validation
MD/ LP/ CC	Book look/ Learning walk	F1 – Y6	Autumn 1	
MD	Pupil Voice via google classroom	F1 – Y6	Autumn 2	
MD	Book scrutiny and coverage including spelling shed	F1 – Y6	Spring 1	
LP/ CC/ MD	Learning environment	F1 – Y6	Spring 2	
MD	Pupil voice via google classroom	F1 – Y6	Summer 1	
LP/ CC/ MD	Data scrutiny	F1 – Y6	Summer 2	



St Anne's Catholic Primary School
Loving & Learning together in Harmony with Christ
'Love one another, just as I have loved you.'
(John 13:34-35)



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Impact: <i>What will the outcomes be?</i>	Update <i>How close are we to the desired outcomes?</i>	Final Evaluation <i>Have the intended outcomes been achieved?</i>
Increase presentation of writing across English lessons and foundation subjects. Increase % of children who leave Y6 with national average of writing.		